SYMPOSIUM ON VIRTUAL REALITY IN MANUFACTURING RESEARCH AND EDUCATION

October 7-8, 1996
The University of Illinois at Chicago

MANUSCRIPT FORMAT INSTRUCTION SHEET

Thank you for choosing to submit a paper to the Symposium on Virtual Reality in Manufacturing Research and Education. Revised versions of selected papers from the symposium will be recommended for submission to a special issue of the IIE Transactions on Virtual Manufacturing. Therefore, conference format instructions conform closely with those required for journal submission.

A latex template file for the format described below is available via anonymous ftp from *info.mcs.anl.gov* in the file *pub/IVRI/IVRI.tex*.

GENERAL INSTRUCTIONS

- The maximum permissible length of the manuscript is ten pages.
- The desired general sequence of the manuscript is
    - Title and author information
    - Abstract
    - Keywords
    - Body of the text
    - Conclusions
    - Acknowledgements (optional)
    - References
    - Author biographies (optional)
- The manuscript should be single-spaced Times Roman 12-point font, with double spacing between paragraphs, and with a 3-space paragraph indentation. The title should be printed in Times Roman 16-point font and the author information in Times Roman 12-point font.
- Center major section headings in ALL BOLD CAPS. Subsection headings should be left justified in upper and lower case bold letters (capitalize the first letter of each word). Leave a blank line both before and after section and subsection headings. You may or may not number the section and subsection headings.
- Print nothing in the top and bottom margins. In particular, do not print page numbers.
- The papers submitted at this time will be reviewed for content appropriateness, and reviewers' comments will be returned to the authors by July 15. Final, revised versions of the papers are due September 1.

FORMATTING INSTRUCTIONS

- **TITLE**: The title should be one to three lines long, typed in all capital letters (bold Times Roman 16-point font), and centered horizontally on the first page, 1.5" from the top edge. Skip two lines and type the author name(s) (first name first), complete mailing addresses, and email addresses if available. For example,

THE TITLE OF THIS PAPER

Mary K. Jane and John B. Smith
Department of Computer Science
University of Somewhere
Somewhere, Somestate 45000
email: {jane,smith}@somewhere.edu

- **ABSTRACT**: Begin each paper with an abstract (100-200 words) that summarizes the topic and important results presented in the paper. Start with the abstract heading, bold, centered, and typed in caps.

- **KEYWORD LISTING**: Following the abstract should be a list of 4-6 keywords. Please left justify the heading as follows:

  Keywords: keyword1, keyword2, etc.

- **TABLES AND FIGURES**: Tables and figures should be centered horizontally on the page close to their first mention in the text. Number and label the tables and figures with arabic numerals and a descriptive caption. Be sure to check figures for readability and clarity as they will be reproduced exactly as submitted.

  At this time we are planning to support color figures in the published proceedings. More information relating to this issue will be sent to submitting authors as it is obtained.

- **ACKNOWLEDGEMENTS AND AUTHOR BIOGRAPHIES**: Both of these sections are optional, and if included the section titles should be treated as regular major sections. The individual author biographies should be 50 to 100 words long and formatted as follows:

  Author Name: Educational background, research interests, etc. for this author.

- **REFERENCES**: Alphabetically list the references by first author's last name with preceding bracketed numbers. The citation in the text is by bracketed number only. Only cited references and publications which are readily available should be included. Please use the following style for the reference list:

[1] Kouvelis, P. and Tirupati, D.T. (1991) Their journal article. *A Very Fine Journal*, **2** (4), 108-125.

[2] Schmidt, A. (1989) *Book Title*. Prentice Hall, Englewood Cliffs, N.J.

[3] Warren, K. J. (1994) A proceedings article. In *Proceedings of a conference*, San Diego, California, 281-287.

PAPER SUBMISSIONS

Four copies of the manuscript must be submitted by June 1, 1996 on regular 8.5 × 11 inch laser printer paper using the conference paper format described above. Use one side of the sheet only. Please send your submissions to:

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